

(to be considered for approval
at 12/6/94 Senate meeting)

**SENATE MINUTES
UM-ST. LOUIS
November 8, 1994
3:00 p.m. 222 J. C. Penney**

The meeting was called to order at 3:05 p.m. Minutes from the previous meeting (held October 11, 1994) were approved as submitted.

Report from the Chairperson -- Dr. Stephen Lehmkuhle

The Chair commended those members of the campus community who worked to defeat Amendment 7 and expressed hope that their efforts would be rewarded. Thanks were added by Dr. Lance LeLoup of UMSLPAC, who invited senators to attend a party to be held at the Alumni House that evening.

The Chair reminded Senate members that nominations for the following awards are due on the date indicated:

- President's Award for Research and Creativity -- November 28
- Presidential Award for Outstanding Teaching -- January 13
- Thomas Jefferson Award -- January 13

Research and Creativity Award nominations should be forwarded to the Office of Research; nominations for the others should be sent to the Senate Office.

Report from the Chancellor -- Chancellor Blanche Touhill

The Chancellor added her thanks to those who worked to meet the challenge posed by Amendment 7.

Chancellor Touhill reported that the East St. Louis Eye Center was opened recently. A MetroLink station is adjacent to the facility. With stations on the North and South Campus and near the nursing college at Barnes, this brings to a total of four MetroLink stations which serve UM-St. Louis.

At the October Board meeting, the Curators approved a plan to build apartment-style housing on the South Campus. The contract is awaiting the signature of the developer, and a formal announcement should be made soon.

The Chancellor reported that a comparison of the UM campuses reveals that UM-St. Louis has the largest percentage growth in research funding. From FY 1993 to FY 1994, research funding increased by more than 15 percent.

During the past fiscal year, research funding grew from \$2.9 million to \$3.4 million. The campus also achieved the greatest gain in private support (over 10 percent) . More than \$4.6 million was raised during the last fiscal year.

Beginning December 1, the Mark Twain Building will open at 6:30 a.m. Chancellor Touhill commented that other campus operations are likely to adjust their hours as the need to accommodate residential students grows.

Last month, William Nasser, Chairman of Petrolite Corporation, opened this year's Distinguished Speakers Series. Lee Liberman, Chairman Emeritus of Laclede Gas Company, is scheduled to speak on November 17. The Chancellor encouraged everyone to attend.

More than 700 people attended World Ecology Day on October 14. Fifteen environmental organizations participated. Sponsored by the International Center for Tropical Ecology, the event was featured in articles in the St. Louis Post-Dispatch and Suburban Journals.

The first in a continuing series of seminars on estate planning for alumni and other constituents will be held on November 9.

Chancellor Touhill announced that the "Students First Customer Service Program" has been selected by the National Association of Student Personnel Administrators for an award as an outstanding innovative program.

In closing, the Chancellor reported that a consultant was very positive about our Ph.D. in Mathematics proposal. Several changes have been made based on the consultant's recommendations, and the proposal is expected to go to the Board of Curators in December. The campus is waiting to hear from CBHE on our proposals to offer the Bachelor of Fine Arts and the Master's in Music Education.

Report from the Faculty Council -- Dr. Herman Smith

(see attached)

Report from the Intercampus Faculty Council -- Dr. Susan Feigenbaum

(see attached)

Report from the Student Government Association -- Mr. Christopher Jones

(see attached)

Mr. Jones noted that the Student Court is in place and available to hear cases.

Report from the Committee on Curriculum and Instruction -- Dr. Lawrence Friedman

Following a brief explanation by Dr. Friedman of the need for a policy to cover the increasing number of students with learning disabilities who request exemption from certain general education requirements, senators adopted the following statement:

The University of Missouri-St. Louis seeks to provide all students with a quality education and equal educational opportunities. When a student's disability interferes with his or her potential to complete successfully one or more of the university or divisional **general education requirements**, the University will provide, given adequate documentation of the disability, alternative means of completing the requirement. These alternative means will most often entail a modified version of the required course. Occasionally, a substitute course or courses will be prescribed.

The divisional dean's office, in cooperation with the coordinator of services for students with disabilities and the department through which the requirement is fulfilled, will determine the appropriate modification or substitution.

The Senate accepted a friendly suggestion from Dr. Joseph Martinich that "general education requirements" appear in bold-face type in the Bulletin and wherever the policy is printed.

Ms. Marilyn Ditto, Coordinator for Special Student Programs, explained for Dr. Joel Glassman that each student who claims a disability of any kind is required to undergo assessment and provide medical documentation. In the case of a student with attention-deficit disorder, for example, the documentation must be from a reputable psychologist or psychiatrist.

1996-97 Academic Calendar

Dr. Friedman presented the Committee's recommendation for the 1996-97 academic calendar. He pointed out that the Committee had considered numerous options and that the version proposed was the most consistent in terms of the spread of class periods across the week, an important consideration for courses that include labs. He also noted that the gap between semesters has been lengthened.

Dr. L. Douglas Smith objected to starting the fall semester on August 19, which he deemed too early at a time when the weather is too hot. He suggested starting a week later. Dr. Martinich agreed. Citing the difficulty for faculty and students in making child-care arrangements and summer job schedules that extend through Labor Day, he expressed concern about the

potentially harmful effect such an early starting date could have on enrollment. Dr. Martinich then formally moved to amend the calendar to begin the fall semester on August 26 and move all fall dates back by one week. He noted that this would still leave a 24-day break between semesters. His motion was seconded, and discussion resumed.

Dr. Cathy Vatterott endorsed Dr. Martinich's motion, commenting that student teachers can't start their 15 weeks in the classroom until after classes begin.

Dr. Victoria Sork commended the Committee for attempting to increase the time between semesters, a boon for those who must finish grants and do research. She opposed the Martinich amendment as reducing that period.

Dr. Kathleen Haywood pointed out that the Education faculty advises all of its graduate students and noted the importance of having some faculty members remain in town for this purpose.

Dr. Martinich clarified for Dr. Sork that under his proposed amendment, the last day of final examinations would be December 20 and grades would be due December 24.

The Senate then voted to amend the calendar as proposed by Dr. Martinich.

Dr. Sork moved to further amend the calendar to push the winter semester back by one week. The Chair noted the impact this motion would have on intersession and the summer session. Dr. Sork then restated her motion, proposing instead to start the winter semester three days later. There was no second to her motion.

The Senate then voted to approve the full 1996-97 academic calendar as amended by Dr. Martinich (see attached).

Report from the Ad Hoc Committee on Faculty Teaching and Service Awards
-- Dr. Bernard Feldman

The Senate adopted the following recommendations which were presented by Dr. Feldman on behalf of the Committee:

1. An open competition will be held annually for the Governor's Award for Excellence in Teaching and for the teaching award sponsored by Emerson Electric. Nominees for the current year's Chancellor's Awards for Excellence in Teaching and in Service, the Presidential Award for Outstanding Teaching, and the Thomas Jefferson Award will automatically become candidates for the Governor's and Emerson Electric awards, as will nominees for any other award that may come under the Committee's jurisdiction.

2. Persons who have previously received a teaching award are ineligible to receive the same teaching award in the future.

Report from the Committee on Student Affairs -- Dr. Bruce Wilking

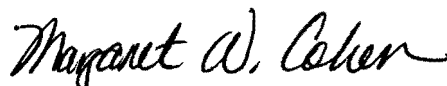
(see attached)

Report from the Committee on Bylaws and Rules -- Dr. Joseph Martinich

Dr. Martinich presented the attached amendment proposals on behalf of the Committee. All were endorsed by the Senate.

Completing the business at hand, the meeting adjourned at 3:53 p.m.

Respectfully submitted,



Margaret Cohen
Senate Secretary

Attachments: Report from the Faculty Council
Report from the Intercampus Faculty Council
Report from the Student Government Association
1996-97 Academic Calendar approved by the Senate
Report from the Committee on Student Affairs
Bylaw amendments endorsed by the Senate

(minutes written by
Ms. Joan M. Arban,
Senate Executive Assistant)

11/8/94 Senate Report

The fourth meeting of the Faculty Council took place last Thursday, November 3, 1994. The main order of business was a series of three motions that concerned the Administrator Evaluation Committee. The Council unanimously approved a motion to evaluate all Assistant Deans and Associate Deans and the Directors of CIS and PPRC with the exception of Dean Larson who is stepping down at the end of next semester. Second, the Council approved a split random sample for those positions involving all 300 faculty in order to cut down on the demands on time of faculty. Third, the Council decided to move all Deans from next year's evaluation to the following year. The reason is to (a) take some of the load off the faculty who will be asked to evaluate approximately eight administrative positions and (b) put all college-level evaluations together.

The entire list of administrators slated for evaluation this year are listed on the gopher. I also plan to add the Bylaws of the FC to the Gopher system this week. The FC Gopher is fully operational and I encourage all Senate members to use it and to send suggestions, questions or comments to the FC through the FCGOPHER e-mail via CMS.

Vice Chancellor Krueger spoke to the FC for almost one hour. He explained his charge through a flow chart of positions for which he is responsible and handed out a chart of mean salaries for administrative positions from the Chronicle.

I would like to note that we have had several very good meetings with his ad hoc committee on salaries this past month. The Steering Committee, based on past FC reports, has guided me in producing a number of tables that I have presented to that committee. Table 1 is available for general distribution under the FC Gopher menu system. It shows strong salary compression at UM-St. Louis compared to other midwestern universities of similar caliber. I continue to work with the cooperative data set and hope in the next month to finish the analysis that the Steering Committee asked me to do. I plan to report on those findings at a later Senate meeting.

Thank you. I'll entertain any questions you might have now.

REPORT ON IFC ACTIVITIES

The IFC met in Columbia on October 24th, with two members (including myself) participating via teleconferencing facilities. The Chair reviewed the issues addressed at the most recent General Officers meeting, indicating that (1) Curators Scholarships have been set at \$3500, with Chancellors from each campus deciding the number to be awarded and performance criteria; (2) the IRS has ruled that spousal conference support is to be treated as taxable income; (3) the Coordinating Board has recommended a 9-10% increase in funding for next year.

The IFC agreed to form a subcommittee to "debug" the final Grievance Procedures Document prior to the next IFC meeting. An outstanding issue to be resolved is whether a witness should be allowed to testify without all parties present (e.g., in the case of a staff witness against an administrator).

The IFC re-affirmed its support of the change in policy concerning the awarding of Emeritus status and again recommended that each campus catalogue the rights associated with such status. One question that arose was the right of emeritus faculty to access the University grievance process.

The IFC reviewed the new conflict of interest policies promulgated by the National Science Foundation and by the Department of Health and Human Services. The requirements of both of these agencies extend well beyond the University's current conflict of interest policy and place substantial burden on the University for assuring compliance. While the current policy focuses on conflicts with the University's interests, the federal requirements mandate that the University monitor and manage conflicts with the federal agency's interest. A second major change is that the current policy applies to employees only; the federal requirements mandate a policy that applies to non-employees as well, i.e., spouses and dependents of investigators, as well as investigators who are not employees. Finally, the current policy is essentially one that requires simple disclosure of interests by employees with the University playing no role to limit or eliminate such interests. The new policy will require the University to designate an official to review disclosures of financial interest and manage them to reduce or eliminate them. All grant submissions to NSF and DHHS would require certification by the PIs and a University official that the applicants were in full compliance with the written conflict of interest policy of the respective agency. The University must put into place a written and enforced policy on conflict of interest for NSF proposals no later than June, 1995. This policy will supplement, rather than supplant, the University's current general conflict of interest policy. IFC members expressed their concern about the significant increase in intrusiveness of the University and NSF in employees' private financial affairs and its potentially chilling effect on grantseeking.

The IFC agreed to add a review of the University's health insurance plan to its agenda, and to devote its January meeting with President Russell to issues and evidence concerning problems with the current system. Each campus is urged to utilize its Campus Oversight Committee to collect such evidence prior to the IFC December meeting. Finally, there was consensus that it would be useful to invite individual Curators to interact with the IFC in selected future meetings.

In the subsequent meeting with President Russell, he announced that he believes the resolution to +/- grading differences across campuses is to allow those campuses that receive transfer students from other UM campuses to transfer the grades as they see fit. This is currently the policy with regard to the transfer of non-UM courses. President Russell advised that the infrastructure document would be discussed at the General Officers' meeting in November. He in turn was advised that the IFC wished to reserve the January meeting for a discussion of University health insurance offerings.

Susan Feigenbaum
November 8, 1994



Student Government Association

Office of the President,
Vice President,
and Student Comptroller

262 University Center
8001 Natural Bridge Road
St. Louis, Missouri 63121-4499
Telephone: 314-553-5105

TO: Senate

FROM: Christopher B. Jones
Student Body President

A handwritten signature in black ink, appearing to read "Chris B. Jones", written over the printed name.

DATE: November 8, 1994

RE: Monthly Address to Senate

Over the course of the past month, many events have occupied the Student Body. Hancock II has remained the highest concern of our administration, and I attended a conference last week of the student leaders from around the state in which we discussed this at length. At this conference Bob Holden, the State Treasurer, spoke on the position of the executive body of the state, and what actions it would take if the amendment passed. Also, the delegates discussed the possibility of setting up a state-wide student association. This would ease the problems that are caused by the different campus's trying to stay informed of the state-wide events.

The executive committee of the S.G.A., in conjunction with the Senate Student Affairs Committee, drafted a proposal for the allocation of SABC funds. This proposal will be shared with you by Bruce Wilking.

The Student Government Scholarship Foundation has started rolling with the election of Jason Peery as the Chairman of the Board. There are some of you that might be called upon to serve as ex-officio members of the Board of Directors, and Mr. Peery will be in contact with you within the week.

Please do not forget to exercise your right to vote.

UNIVERSITY OF MISSOURI - ST. LOUIS

CALENDAR 1996-97

1996

August 26
August 31
September 3
November 27
December 2
December 9
December 10, 11
December 12
December 20

FIRST SEMESTER

Monday, classes begin 8:00 a.m.
Saturday, Labor Day holiday begins at 3:00 p.m.
Tuesday, classes resume 8:00 a.m.
Wednesday, Thanksgiving holiday begins 11:00 p.m.
Monday, classes resume 8:00 a.m.
Monday, classes end at 11:00 p.m.
Tuesday, Wednesday, intensive study days*
Thursday, final examinations begin
Friday, first semester closes, end of day

1997

January 12

Sunday, mid-year commencement

SECOND SEMESTER

January 13
January 20
March 8
March 17
May 1
May 2, 5
May 6
May 13
May 18

Monday, classes begin 8:00 a.m.
Monday, Dr. Martin Luther King holiday
Saturday, Spring recess begins 3:00 p.m.
Monday, classes resume 8:00 a.m.
Thursday, classes end at 11:00 p.m.
Friday, Monday, intensive study days*
Tuesday, final examinations begin
Tuesday, second semester closes, end of day
Sunday, annual commencement

*Intensive study days - no classes held; no exams scheduled

SUMMER SESSION

May Intersession (4 weeks)
May 20
May 26
June 13

Tuesday, classes begin 8:00a.m.*
Monday, Memorial Day holiday
Friday, session closes, end of day

Eight Week Session

June 16
July 4
August 6, 7
August 7
August 10

Monday, classes begin 8:00 a.m.
Friday, Independence Day holiday
Wednesday, Thursday, final examinations
Thursday, session closes, end of day
Sunday, Summer commencement

Classes for the eight-week session begin June 16 and end August 7

Report to the Senate
Senate Committee on Student Affairs
Nov. 8, 1994

At UM-St. Louis, student organizations may have either a recognized or registered status. Currently, recognized organizations may request money from the Student Activities Budget Committee (SABC), and must send representatives to SGA meetings and file detailed budget reports. While registered organizations are entitled to use campus facilities, they receive no money and may not vote in the SGA assembly. Complaints have arisen that current policies keep small student organizations needing small budgets from remaining viable and may prevent such organizations from forming.

To address this complaint, the Senate Committee on Student Affairs has approved a proposal forwarded by SGA officers that \$5000 of the SABC funds from student activity fees be set aside for small student organizations. These organizations could request as much as \$300 per academic year from the SABC for one event only, but would maintain a registered, non-voting status. The allocated monies must be used for a specific event pertaining to the purpose of the organization. Recognized groups with small budgets may drop their status to registered, losing SGA voting privileges and becoming ineligible for student services fees. Money to registered organizations would be allocated by SABC during the set time frame for organization budget requests. The excess funds, if any, would be set aside in an account to be distributed by the Student Comptroller and three members of the SABC until the exhaustion of the fund, or until the next budget cycle.

The Senate Committee on Student Affairs has approved this change on a one year trial basis, beginning in January 1995. The Committee will review the new policy in one year to make certain it is not adversely affecting student participation in the SGA.

Bruce Wilking, Chairman

PROPOSED AMENDMENT TO UM-ST. LOUIS BYLAWS

Current version:

300.040 C.1.b. Each year during the winter semester, the College of Arts and Sciences and the schools of Business Administration, Education, Nursing, and Optometry shall each have allocated to it a number of faculty senators proportionate to...

Proposed revision:

300.040 C.1.b. Each year during the winter semester, the College of Arts and Sciences, the College of Nursing, the School of Business Administration, the School of Education, and the School of Optometry shall each be allocated a number of faculty senators proportionate to...

Rationale:

To provide for Nursing's new status as a college, rather than a professional school.

PROPOSED AMENDMENT TO UM-ST. LOUIS BYLAWS

Current version:

300.040 C.4.a. Committee on Committees -- The Committee on Committees shall consist of the Vice Chancellor for Academic Affairs (non-voting), three elected student senators, and one elected faculty senator from each of the following units: Business, Education, Humanities, Natural Sciences/Mathematics, Nursing, Optometry, Social Sciences, and such parallel units as may be created from time to time. The members...

Proposed revision:

300.040 C.4.a. Committee on Committees -- The Committee shall consist of the Vice Chancellor for Academic Affairs (non-voting), three elected student senators, and one elected faculty senator from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. The members...

Rationale:

To standardize references to the distribution of representatives.

PROPOSED AMENDMENT TO UM-ST. LOUIS BYLAWS

Current version:

300.040 C.4.c. Committee on Curriculum and Instruction -- The Committee shall consist of the Vice Chancellor for Academic Affairs (non-voting); the Director of Admissions (non-voting); one faculty member from each division in the College, one from each professional school, and one from each parallel unit which may be created from time to time; and two student members. All faculty and student members shall be elected by the Senate.

Proposed revision:

300.040 C.4.c. Committee on Curriculum and Instruction -- The Committee shall consist of the Vice Chancellor for Academic Affairs (non-voting); the Director of Admissions (non-voting); two students; and one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. All faculty and student members shall be elected by the Senate.

Rationale:

To provide for Nursing's new status as a college, rather than a professional school. Also, to standardize references to the distribution of representatives.

PROPOSED AMENDMENT TO UM-ST. LOUIS BYLAWS

Current version:

300.040 C.4.k. Budget and Planning Committee -- The voting members of the Committee shall consist of the Chancellor, who shall serve as Chairperson; one faculty member from each division of the College, one from each professional school, and one from each parallel unit which may be created from time to time, all elected by the Senate for staggered three-year terms; the Chairperson of the Executive Committee; the Presiding Officer of the Faculty Council; the President of the Staff Association; and two students elected by the Senate. Ex officio, non-voting members shall include the vice chancellors for Academic Affairs, Managerial and Technological Services; Administrative Services; University Relations; and Student Affairs.

Proposed revision:

300.040 C.4.k. Budget and Planning Committee -- The voting members of the Committee shall consist of the Chancellor, who shall serve as Chairperson; the Chairperson of the Executive Committee; the Presiding Officer of the Faculty Council; the President of the Staff Association; two students elected by the Senate; and one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. Faculty representatives shall be elected by the Senate for staggered three-year terms. Ex officio, non-voting members shall include the vice chancellors for...

Rationale:

To provide for Nursing's new status as a college, rather than a professional school. Also, to standardize references to the distribution of representatives.

PROPOSED AMENDMENT TO UM-ST. LOUIS BYLAWS

Current version:

300.040 C.4.p. Committee on Computing -- The Committee shall consist of the Coordinator of Campus Computing (non-voting); the Director of the Office of Computing and Networking Services (non-voting); one faculty member from each division of the College of Arts and Sciences, one from each professional school, and one from each parallel unit which may be created from time to time; two students; and one representative elected by the Staff Association. All faculty and student representatives shall be elected by the Senate.

Proposed revision:

300.040 C.4.p. Committee on Computing -- The Committee shall consist of the Coordinator of Campus Computing (non-voting); the Director of the Office of Computing and Networking Services (non-voting); one representative elected by the Staff Association; two students; and one faculty member from each of the following units: Humanities, Natural Sciences/Mathematics, Social Sciences, Business Administration, Education, Nursing, Optometry, and such parallel units as may be created from time to time. All faculty and student representatives shall be elected by the Senate.

Rationale:

To provide for Nursing's new status as a college, rather than a professional school. Also, to standardize references to the distribution of representatives.